

# DANIEL ISLAND OWNER INFORMATION SHEET

Visit our website at [www.dicomunity.org](http://www.dicomunity.org) and sign up for our weekly e-newsletter - scroll to the bottom of the home page and find "Sign Up For Our Newsletter!", and follow all prompts. Once you sign up, you will begin receiving all the weekly newsletters and important announcements.

**\*\*Note: Daniel Island Annual Assessments are due January 1<sup>st</sup> each year**

The Daniel Island Property Owners Association (POA) is located at 130 River Landing Drive, Suite 1C. Our office hours are 9:00 a.m. – 4:00 p.m., Monday through Thursday.

Please type or write as legibly as possible.

FULL NAME (S): \_\_\_\_\_

DANIEL ISLAND  
PROPERTY ADDRESS: \_\_\_\_\_

EMAIL ADDRESS 1 \_\_\_\_\_

EMAIL ADDRESS 2 \_\_\_\_\_

MOBILE 1 \_\_\_\_\_ MOBILE 2 \_\_\_\_\_

HOME \_\_\_\_\_ WORK \_\_\_\_\_

WILL OCCUPY THE HOME FULL TIME? \_\_\_\_\_ YES \_\_\_\_\_ NO

**BILLING/MAILING ADDRESS (IF DIFFERENT FROM PROPERTY ADDRESS)**

\_\_\_\_\_  
Street City State Zip

**IF LEASING HOME PLEASE PROVIDE INFORMATION:**

RENTER NAME (S) \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

PROPERTY MANAGEMENT COMPANY: Use this as the billing/ mailing address for this property \_\_\_ YES \_\_\_ NO

MANAGEMENT COMPANY NAME \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

**FOR REAL ESTATE CLOSING QUESTIONS OR TO MAKE CHANGES TO YOUR BILLING/MAILING OR CONTACT INFORMATION, PLEASE CALL OR EMAIL:**

**Sara Cuthbert, Assistant Finance Manager**

[sara.cuthbert@dicommunity.org](mailto:sara.cuthbert@dicommunity.org)

(843) 971-9200

**MAIL THIS FORM TO: DANIEL ISLAND POA, 130 RIVER LANDING DRIVE, SUITE 1C, DANIEL ISLAND, SC 29492**

**OR EMAIL: [sara.cuthbert@dicommunity.org](mailto:sara.cuthbert@dicommunity.org)**